

Fees charged for a park rental consider the administrative cost of reserving the park, the event's size and impact, and any direct services that are required or requested to support the rental. Rentals that provide open access and community-wide benefit recover a lower percentage of the costs associated with supporting the event, whereas events with more limited access and that primarily benefit invited or ticketed guests are expected to recover a higher percentage of the costs.

The fees listed below are per day. A 20% fee increase is charged for rentals hosted by or for out-of-district residents.

### Payment Due Dates

- Up to 100 attendees: Time of booking
- 101 to 500 attendees: Time of booking
- 501 to 2,000 attendees: Before 90 days of the event
- 2,001 or more attendees: Before 90 days of the event

### PUBLIC EVENTS

Open Access	Basic	Expanded
• Less than 31 attendees:	\$15	\$20
• 31 to 60 attendees:	\$40	\$80
• 61 to 100 attendees:	\$70	\$140
• 101 to 500 attendees:	N/A	\$300
• 501 to 2,000 attendees:	N/A	\$600*
• 2,001 or more attendees:	N/A	\$1,200*

Limited Access	Basic	Expanded
• Less than 31 attendees:	\$25	\$50
• 31 to 60 attendees:	\$50	\$100
• 61 to 100 attendees:	\$80	\$160
• 101 to 500 attendees:	N/A	\$500
• 501 to 2,000 attendees:	N/A	\$1,000*
• 2,001 or more attendees:	N/A	\$1,800*

### PRIVATE EVENTS

Non-Commercial	Basic	Expanded
• Less than 31 attendees:	\$25	\$50
• 31 to 60 attendees:	\$50	\$100
• 61 to 100 attendees:	\$80	\$160
• 101 to 500 attendees:	N/A	\$600
• 501 to 2,000 attendees:	N/A	\$1,200*
• 2,001 or more attendees:	N/A	\$2,500*

Commercial	Basic	Expanded
• Less than 31 attendees:	\$40	\$80
• 31 to 60 attendees:	\$80	\$160
• 61 to 100 attendees:	\$135	\$275
• 101 to 500 attendees:	N/A	\$800
• 501 to 2,000 attendees:	N/A	\$1,500*
• 2,001 or more attendees:	N/A	\$3,000*

**\*Park rentals with more than 500 attendees require a non-refundable \$250 booking deposit.**

### DEFINITIONS

#### Basic (meets all criteria):

- Less than 4 hours, and;
- shelter use not included, and;
- no more than 3 days per week, and;
- no more than 100 attendees.

There are no restrictions on the total number of occurrences per 90 days for Basic rentals

#### Expanded (meets any criteria):

- More than 4 hours, or;
- shelter use space available, or;
- more than three days per week, or;
- more than 100 attendees.

Limited to no more than six occurrences in a 90-day period

\*Restrictions vary for youth camps

#### Public Events

- The primary purpose and audience for the event is the general public or community as a whole.
- Any person may attend or participate in the event.
- The event is promoted and advertised primarily to the broad community.

#### Private Events

- The primary purpose is for members of an organization or invited guests.
- The event is promoted and advertised primarily to a specific audience or group of people. Inviting or allowing the general public as spectators or guests does not make a mostly private event public.

### **ADDITIONAL SERVICES**

**Inflatables, large play amenities, food vendors and vehicles:** \$35 per item

*Not permitted at all parks. Includes inflatable arches and trailers. Does not include stages, vehicles necessary for set-up and takedown, or tents.*

**Set-up/clean-up day:** 10% of rental fee per hour

**Property damage:** Staff time and materials vary based on damage assessed during and after the rental

**Day-of rental staff support fee:** Varies based on staff assistance

**Replacement key:** \$35

**Pre-rental irrigation locate:** \$50 per hour

**Renter property left on-site:** 10% of rental fee per hour

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### **DEPOSITS, REFUNDS, AND INSURANCE**

#### **Deposits**

Deposits will be used to cover expenses incurred beyond pre-paid rental fees and additional services. Remaining amount will be refunded.

- Up to 100 attendees: \$0
- 101 to 500 attendees: \$0
- 501 to 2,000 attendees: \$500
- 2,001 or more attendees: \$1,000

#### **Refunds**

- Up to 100 attendees: Full refund granted if canceled before 30 days of the event
- 101 to 500 attendees: Full refund granted if canceled before 30 days of the event
- 501 to 2,000 attendees: Full refund granted, minus booking deposit\*, if canceled before 90 days of the event
- 2,001 or more attendees: Full refund granted, minus booking deposit\*, if canceled before 90 days of the event

\*Park rentals with more than 500 attendees require a non-refundable \$250 booking deposit

#### **Insurance**

General liability insurance may be required. For more information about which rentals require insurance, see the [Insurance Requirements packet](#).